



INFORMATION SHEET

DRIVER ACCREDITATION AND MEDICAL SELF ASSESSMENT

MAINTAIN YOUR DRIVER ACCREDITATION

When a driver accreditation is granted, it is ongoing and doesn't have an expiry date. Driver accreditation will only 'expire' if it's cancelled by Safe Transport Victoria or is surrendered by the driver.

This means the old *Application to renew your driver accreditation form* (renewal) that you may be used to receiving will no longer be issued.

To maintain your driver accreditation, drivers will need to:

1. Pay the annual fee invoice that the regulator send you each year
2. Complete (and pass) the periodical medical self-assessment that CPVV requests from you every three years (or annually if certain medical conditions are present). More information on the medical assessment can be found [here](#).

Some drivers may also be required to provide relevant medical specialist report/s.

MEDICAL SELF-ASSESSMENTS

Accreditation holders must meet the medical standard for commercial driving. Where there are no known medical concerns, drivers will have a condition imposed to provide a Medical Self - Assessment every three years. When CPVV is aware of a diagnosis that may affect a driver's ability to meet the medical standard for commercial driving a condition may be imposed to provide a specialist or treating professional report annually or possibly more regularly.

If drivers wish to retain accreditation they must complete the medical self-assessment form within 28 days of being notified. Failing to complete the assessment may result in the cancellation of your driver accreditation.

The law requires you to be **sufficiently fit and healthy** to undertake CPV services. Therefore, you must complete the assessment even if you have nothing to declare. The regulator has advised that they understand that many drivers will suffer from an array of medical conditions. Having an illness will not necessarily affect your ability to retain your accreditation.

MEDICAL ASSESSMENTS RECOMMENCED

Previously this medical assessment was completed by a General Practitioner (GP) and submitted along with a payment via post. To comply now, accredited drivers are required to login to the CPVV portal and complete a medical self-assessment. Unlike the previous assessment, the medical self-assessment needs to be completed by the driver and does not require a consult with your GP. There is no payment associated with the self-assessment.

The assessment has been designed using the national *Assessing Fitness to Drive Guidelines*. The assessment is a critical part of your driver accreditation and will indicate if you are sufficiently fit and healthy to provide commercial passenger vehicle services in accordance with the *Commercial Passenger Vehicle Industry Act 2017*.

WHAT IS A MEDICAL SELF-ASSESSMENT?

The medical self-assessment is a critical part of holding driver accreditation and will indicate if drivers are sufficiently fit and healthy to safely provide Commercial Passenger Vehicle services.

Each assessment is valid for 1-3 years, after which a new assessment is required to maintain accreditation.

SAFE TRANSPORT – VICTORIA USER PORTAL

The CPVV User Portal is an online platform that you can use to manage some services related to accreditation and CPV registration.

You can use the portal to:

- view your active CPV registrations
- download a copy of your driver accreditation certificate
- register a new vehicle
- update your contact information
- surrender a commercial passenger vehicle
- search the Public Register

Full information on the Portal can be [found here](#).

For information on how to register for an account can be [found here](#).

HOW CAN I COMPLETE THE MEDICAL SELF-ASSESSMENT?

A notification will be issued requesting for the medical self-assessment to be completed via the CPVV user portal.

Using your smart phone or internet browser, follow the steps below:

1. Log into the [user portal](#)
2. Select 'medical assessment'

NOTIFYING BLACK & WHITE CABS

The Commercial Passenger Vehicle Industry Act 2017, Part 2 – Safety Principles and duties outlines the principles of commercial passenger vehicle safety for all CPV parties. The law requires you to be **sufficiently fit and healthy** to undertake CPV services.

Whilst it is understood that on occasion, drivers will become unwell, it is important that drivers who experience any health issues that will affect their medium and long term taxi driving notify Black & White Cabs in a timely manner so that we can ensure all parties meet their requirements of the Principle of shared responsibility and the Principle of accountability for managing safety risks.